

Minutes of the OISRAN Board Meeting

The Board of Directors met on October 18, 2023.

The meeting was held by Zoom.

The meeting was scheduled by the Board during their September 9th meeting.

Reminder for the meeting was sent out in advance of the meeting by email.

The directors present for the meeting were Eric Martin, John Collins, Pete Reinhardt, CJ Rench, Tiffany Tisdell, and Kryste Robie.

The other persons present at the meeting were Virginia (Jinny) Martin and Sarah Swaney.

A quorum was present because there are currently six directors and six of them were present.

Pete Reinhardt called the meeting to order at 7:05 pm. Round robin introductions were made to introduce Kryste Robie (a new board member) to the rest of the Board.

Eric Martin began running the meeting at 7:07 pm.

BOARD RESOLUTIONS AND ACTIONS:

1. **Minutes to Previous Meetings:** The following motion was made, seconded, and passed:
RESOLVED to approve the following minutes: September 9, 2023 and May 8, 2023.
2. **2023-24 Budget:** The following motion was made, seconded, and passed:
RESOLVED to approve the budget as presented by Sarah Swaney, the treasurer.
3. **Delete a Policy statement:** The following motion was made, seconded, and passed:
RESOLVED to delete the following Policy statement under OISRAN Policy 7.1:
 - *The USSSB Level 100 Coach Certification requires on-snow training in addition to the USSSB online coaches' training courses. The USSSB Level 100 certification is NOT a requirement for OISRAN certified coaches; however, OISRAN will pay for a coach to become certified as a USSSB Level 100 coach if the OISRAN coach would like to take this additional training through USSSB.*

DISCUSSIONS:

1. **Setting up trail passes for Mt. Bachelor events (XC Invitational and State Meet)**
 - a. The process last season was laborious – getting voucher numbers tagged to each skier.
 - b. The purpose of Mt. Bachelor requiring trail pass cards is for them to get proof that a liability waiver has been signed for each person who enters the trail system.
 - c. The organizer of an event at Mt. Bachelor is the responsible party for making sure the participants have valid trail pass cards.
 - d. **ACTION ITEM** - Kryste will check with Reitler, Andrea, and JD to find out what process Mt. Bachelor is using this season for processing trail passes for the JNQ qualifying event – and report back to the Board.
2. **How to communicate rules to coaches**
 - a. Quizzes may be a good idea, but if they are not required no one will take them.
 - b. Coaches need to be teaching skiers trail etiquette. Kids are responsive and will follow the instructions their coach tells them.

- c. It is the coach's responsibility to learn the rules and communicate them to their skiers – and the Board needs to be clear with the coaches that the coaches are expected to know the rules.
- d. Race rules can be communicated at the beginning of the season at the same time when coaches are telling their teams their team rules.
ACTION ITEM: At the beginning of the season, Jinny will email to the head coaches the summary race rules document, which is posted on the state meet section of the website just prior to the state meet.
- e. **ACTION ITEM:** Jinny will print a few "booklets" of the full race rules for reference for those who prefer to have a printed copy of the rules.

3. Timing Crew Training

- a. A problem to address was how to organize the timing for the Northern League Meissner race in December.
- b. No one accepted the two solutions that had been offered: have SL do the timing or hire MBSEF to do the timing.
- c. Everyone agreed that using Webscorer with tablets and no live timing and no start wand makes the timing less stressful – and it is easier to train people to manage the timing with that protocol.
- d. **The hardest part is making sure to get someone to commit to doing it.** The actual training would not be time consuming and could even be done at the event in 10-15 minutes – or at a Zoom training session.
- e. The trickiest part for Mt. Hood League last season was making sure the "keys" were available. Had to make sure people "signed off" if they were not going to be timing the current race so there were enough keys available.
ACTION ITEM – Jinny will show CJ how to add and delete keys.
- f. CJ will know the first week in November if Mt. Hood League has enough people in place to handle the timing for the Mt. Hood League races.
- g. At the Northern League Fall meeting there was a discussion about getting a volunteer coordinator and trying to get parents to step up to take on volunteer roles, especially from the larger teams – and for the teams where the children of the parents who have been volunteering have graduated.
- h. **ACTION ITEM** - CJ will work with Kelly to find an applicable Webscorer video that fits the timing needs for the high school races – and CJ will provide a link to this video so it can be sent out to the volunteers.
- i. May be a good idea to set up a Zoom meeting in December prior to the Meissner race when volunteers could "get their hands on" a tablet and ask questions about timing. Date should be set after the volunteer coordinators have an idea of who would be volunteering to help with timing.

4. [Post Meeting Note: **Next Meeting date is set for November 28th at 7:00 pm by Zoom – and the agenda will be planning for the state meet.**]

Meeting adjourned at 9:00 p.m.

Signature of Secretary *virginia martin* Date: October 20, 2023