

OISRAN Board Meeting Minutes – Fall 2025

Date: Tuesday, October 7, 2025

Time: 7:04 PM – 8:03 PM PST

Location: Virtual Meeting via Zoom

Meeting Called By: Doodle Poll (set 5 days in advance by email)

Recorder: Sarah Mattox (Board Secretary)

Attendees:

- **Board Directors Present:**
 - Eric Martin (President and Southern League Liaison)
 - Pete Reinhardt (Vice-President & Southern League Representative)
 - John Collins (Northern League Representative)
 - Tiffany Tisdell (Director at-Large)
 - CJ Rensch (Mt. Hood League Liaison)
- **Other Participants Present:**
 - Dave Munson (Executive Director & Southern League Race Coordinator)
 - Sarah Swaney (Treasurer)
 - Sarah Mattox (Board Secretary & Southern League Secretary)
 - Virginia (Jinny) Martin (Board Member Emeritus)

Quorum: Present (5 of 6 directors present)

1. Call to Order

The meeting was called to order by Eric Martin at 7:04 PM PST.

2. Approval of Minutes

Final Decision and Vote

- A motion was made to approve the minutes of the:
 - May 27, 2025, Spring Board Meeting Minutes
 - Motion was seconded
 - No opposition was voiced. **Motion carried unanimously.**
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3. Set Date for the State Championship Planning Meeting

- Planning Meeting was set for Monday, November 17th, 2025
 - Get the word out to replace Andrea Shockey as state championship coordinator
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4. Executive Director's Report

- Venues have been approved at Mt. Bachelor, XC Oregon, etc.
 - Insurance is all in place for the season
 - Coaches Registration is open and it was reiterated how they need to be sure that any of their assistant coaches need to be registered as well
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5. Approve Season Budget

- Reviewed Budget Proposal for 2025-26 Season
- Determined Participation Fees
 - Team Skier - \$85 (includes \$40 race fees for 2-day state meet at Mt. Bachelor)
 - Provisional Skier - \$75
 - Guest Skier - \$45
 - Independent Skier - \$45

Final Decision and Vote

- Motions were made to approve
 - The 2025-26 Proposed Budget
 - Participation Fees
 - Motions were seconded
 - **Motions carried unanimously.**
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6. How to communicate rules to coaches (summary of race rules)

- FAQ's link has been added to the website to replace coaches' knowledge quizzes. FAQs can be found under the heading "Questions" under coaches resources
- Sarah Mattox will have race rules booklets printed for each head coach
 - Sarah will then distribute books via mail or coaches can pick them up in person at the coaches sign in table on race day.

7. Conflict of Interest documents

- Conflict of Interest documents for board members need to be completed and signed as a 501(c) 3 mandatory obligation.
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8. New Business

- Proposal to create and budget for an organizational Zoom account to continue holding meetings via video conferencing into the future

Final Decision and Vote

- Motion was made to approve
 - Creation of a Zoom Pro account
 - Motion was seconded
 - **Motion carried.**
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9. Adjournment

- Meeting adjourned at 8:03 PM PST.
- Members expressed appreciation for collaborative efforts

X 

Sarah Mattox
Board Secretary

October 29, 2025